

**Church Stretton and South Shropshire Arts Festival**  
**Charity number 511905**  
**Minutes of the Annual General Meeting held on**  
**29 November 2022 at 7.30pm at the**  
**Silvester Horne Institute, High Street, Church Stretton**

[Non-Trustees names redacted]

**Present**

**Trustees of the charity:** Andrew Hall, Sue Mitchell (Secretary), Andrew Robinson (Treasurer), Kath Stephenson, Claire Tocknell

**Members:** 11 persons

**Apologies for absence were received from**

**Trustees:** Joan Arnfield, Sandra Whitlock

**Members:** 15 persons

**1. Appointment of Chair of the meeting**

In the absence of the Chair of the Committee, Joan Arnfield, who was unwell, the meeting **appointed** Andrew Hall to chair the meeting.

It was explained that this year the Committee intended to deal with the formal business of the Annual General Meeting quite quickly followed by presentations of the highlights of the 2022 Festival and a foretaste of what was planned for 2023 in a more informal manner.

**2. Minutes of the Annual General Meeting held on 9 November 2021**

The minutes of the 2021 Annual General Meeting had been circulated and were **approved** as a correct record.

It was **noted** that subsequent to the 2021 meeting, Joan Arnfield had taken the role of Chair and Sue Mitchell the role of Secretary.

**3. Annual Report 2021–22**

The Annual Report had been circulated. On behalf of the Chair of the Committee, Joan Arnfield, the Chair of the meeting read out what she had intended to say. The key points were that: 2022 had been the first full Festival held since 2019; sadly, former Festival Chair and very long-serving Committee member, George Roby, had died the previous week; there had been a number of changes in Committee membership from the previous year; and thanks were due to all Committee members for all their hard work.

It was **noted** that once the accounts had been finalised (see item 4 below) they would be combined with the narrative report and submitted to the Charity Commission.

There were no questions or points raised on the Annual Report.

**4. Financial report 2021–22**

The Treasurer reported that at the end of the financial year, the surplus amounted to £4251.43. Total income had been £55,815.75 including £29,000 from ticket sales, £12,000 of art exhibition sales and more than £3000 in sponsorship.

Total expenditure had been £51,564.32 with £22,000 paid to performers and £10,000 paid to artists.

At the year end, there was a reserve fund in excess of £23,000 which enabled the Festival to weather difficult times and the charity to continue as a going concern even if there was a significant downturn in income in a Festival year.

There were no questions or points raised on the financial report. Those present were offered copies of the full accounts if they wished to read them.

**5. Appointment of Honorary Officers**

The meeting was invited to appoint the following nominees as Honorary Officers, noting that all would become trustees of the charity:

Chair – Andrew Hall; Secretary – Sue Mitchell; Treasurer – Andrew Robinson

There being no other nominations, the nominations were **approved**.

**6. Re-appointment of other trustees**

It was proposed that Joan Arnfield, Kath Stephenson, Claire Tocknell and Sandra Whitlock be reappointed as trustees. There being no other nominations, the proposals were **approved**.

There being no further business, the meeting concluded at 7.43pm